



Dansk Dæk Service

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CVR nr.: DK11562949

Bank: Sydbank A/S

Konto: 6845-1700006

IBAN: DK4768450001700006

SWIFT/BIC: SYBKDK22

September 8, 2020

A/S OVETHI - Requirements for our suppliers

For several years, we have worked towards refining a system for managing our business processes, which has caused us to set up some requirements for our suppliers. All suppliers must send invoices and account statements in electronic form (PDF) to the following e-mail-addresses.

Invoices and account statements

- invoice@ovethi.dk (invoices only)
- statement@ovethi.dk (account statements only)
- invoice@ovethi.dk (if your system only allows you to send to one e-mail-address)

Requirements

- Each PDF-file must only consist of one invoice or credit note per file.
- Each e-mail can have more files attached.
- Cost invoices must as a minimum state the name of the person that places orders.
- Product purchasing invoices must state order number and delivery address.

Price files and price lists

- prices@ovethi.dk

Requirements price files

- Excel-file, containing the following separate columns:
Product no., EA-no., Product name, LI, SI, Fuel efficiency, Road grip, Rolling noise, Noise (dB), Sales price, Cost price, Pattern, Brand, Discount, ROF, Net weight, A-dimension, B-dimension, C-dimension.

A price file is not considered officially received by Ovethi unless it has been sent to this e-mail and we, therefore, reserve the right to purchase goods at previous stated prices, if this is not observed.

Requirements price lists

- Printable pdf-file for web.
- Printed price lists should be sent directly to our departments across the country.
See addresses at ovethi.dk/kontakt/.

Product photos

- marketing@ovethi.dk

Requirements (print)

- Resolution: 300 dpi
- Clipping path
- File type: psd, jpg or tiff
- Colours: CMYK

Requirements (webshop)

- Resolution: 72 dpi
- Height: 700 px - cropped
- Clipping path
- File type: jpg
- Colours: RGB

Communication not elsewhere classified

- adm@ovethi.dk

Payment terms

Unless otherwise specifically agreed, standard payment terms in Ovethi's ERP system are current month + 30 days.

If you have any questions regarding above-mentioned please call our bookkeeping department at telephone +45 63 46 54 22.